

# 9<sup>th</sup> Internal Quality Assurance Cell Meeting

Date: 12/8/15  
Room no: Principal office.

IQAC members & all the department HOD's met on 4pm to discuss the activities of IQAC in co-ordination with the departments.

- (1) The minutes of 8<sup>th</sup> IQAC meeting was confirmed.
- (2) It is resolved to collect the <sup>monthly</sup> consolidated statement of activities by the departments from the HOD's of the concerned department based on individual staff data on or before 7<sup>th</sup> of every month for the convenience of IQAC verification.
- (3) It is resolved to collect the monthly consolidated statement of activities from incharges of IPA, NEE, Sports, cultural, alumni association, women's cell & IEPOR on or before 7<sup>th</sup> of every month.
- (4) It is resolved to collect the feedback forms from industry/academic expert during their visit to the institution (To be done by department HOD's/activities incharges).
- (5) It is resolved to write comments on feedback forms obtained during the conduct or participation on various activities.
- (6) It is resolved to introduce an award for faculty/ students for better utilization of library facilities.

IQAC Co-Ordinator  
K. Uday Kumar 12/8/15

IQAC members  
M. Sathish Kumar - 12/8/15  
M.V. Ramana - 12/8/15  
P. Sharmila Nigami - 12/8/15  
R. Venkateswararao : RUFQ

Dept HODs  
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IQAC Chairman  
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12/08/15